

MEDICATION MANAGEMENT POLICIES AND PROCEDURES

The facility is strongly committed to managing medications safely and correctly as part of an implemented clinical governance framework. This draws on and recognises the National Model Clinical Governance Framework to focus on overall excellence of care to optimise health and quality of life outcomes for consumers.

The Medication Management Policies and Procedures version 7.2 (August 2022) encompasses some significant updates as outlined in Overview 7.2.

Policies and their associated procedures utilise current evidence-based guidelines and consider regulatory requirements and the Aged Care Quality Standards. They are designed to sit within the facility's or organisation's clinical governance framework with the endorsement of the governing body.

Individual facilities or organisations utilising these policies and procedures do so with understanding of the content, and with the responsibility to support staff in their implementation.

Version 7.2 has been changed to an online accessible document of individual policies and a set of attachments which ensures subscribers always have access to the most current version.

Updates will be made in a timely manner and advised when made with a summary of the update. Education relating to the policies and any updates can be facilitated on request.

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VERSION CONTROL as at 14th September 2023

The current version 7.2 replaces all previous versions which are no longer supported.

New policies and procedures 7.2	
Medicinal Cannabis	New policy uploaded to portal 24.3.2023
Medication Lubricants and Thickeners	New policy uploaded to portal 24.3.2023
Time-Critical Medications	New policy uploaded to portal 24.3.2023

New Warrigal policies and procedures	
Roles Matrix – Medications	New policy uploaded to portal 9.5.2023

New Warrigal policies and procedures	
Subcutaneous Needle Insertion	New policy uploaded to portal 9.5.2023
Syringe Driver Policy	New policy uploaded to portal 9.5.2023
REM Systems – How to access and self register BD e-learning	New policy uploaded to portal 9.5.2023

Updated policies and procedures 7.2	
Ceased, Changed or New Medication Orders	Policy name change from <i>Medication Order Changes</i> to <i>Ceased, Changed or New Medication Orders</i> – updated 23.8.2023
Roles and Responsibilities	Responsibility for competency assessments specified; updated reference – released 10.7.2023
Injections	Clarification re IV not included in policy and only considered in pandemic type situation where hospitalisation not an option and with RN training/competency/recency of practice confirmed – released 10.7.2023
Specialised Management and High Risk Medicines - Schedule 8 (S8) and Schedule 4 Appendix D (S4D) Medications - NSW	Added procedure for Refused or Dropped doses ('Nursing Home') and inclusion of process for ceased or refused medications (non-'Nursing Home') with reference to relevant policies – released 10.7.2023
Specialised Management and High Risk Medicines - Schedule 8 (S8) Appendix D and Monitored Medicines - ACT	Added procedure for Refused or Dropped doses and inclusion of process for ceased or refused medications with reference to relevant policies – released 10.7.2023
Psychotropics and Chemical Restraint	Updated consent information, RPSDM and hierarchy of consent as per updated Quality of Care Principles (Dec 2022) – released 10.7.2023
Overview 7.2.1	Minor update with set out information – released 21.4.2023
Roles and Responsibilities 7.2.1	Updated responsibilities for the Governing Body and for Managers/Directors of Nursing – released 21.4.2023
Transdermal Medication Patches 7.2.1	Minor update to information regarding using tape adhesive over a patch to set out of information– released 21.4.2023
Oxygen Therapy 7.2.1	Updated set out to include specific steps for oxygen prescription and decision for therapy, scope of practice, safety checklist and administration procedure – released 21.4.2023

New resources 7.2	

New Warrigal resources	
Antiviral COVID19 Advanced Consent	New resource uploaded to portal 15.6.2023
On Call Pharmacist Flyer	New resource uploaded to portal 15.6.2023
Warfrin Dose Chart	New resource uploaded to portal 15.6.2023

New Warrigal resources	
Syringe Driver Record	New resource uploaded to portal 15.6.2023
Syringe Driver Medication Chart	New resource uploaded to portal 15.6.2023
Self-Medication Assessment Form (Canberra)	New resource uploaded to portal 15.6.2023
Resident Identification Chart	New resource uploaded to portal 15.6.2023
Medication Refrigerator Temperature Monitoring Log	New resource uploaded to portal 15.6.2023
Drug Impresent (Emergency) Stock	New resource uploaded to portal 15.6.2023
Choice of Doctor and Pharmacy Form	New resource uploaded to portal 15.6.2023

Updated resources 7.2	